



## University of Lausanne - Info sheet 2017-2018

### GENERAL INFORMATION

Name of the Institution	Université de Lausanne / University of Lausanne	
Address	Université de Lausanne Unicentre Building CH-1015 Lausanne Switzerland	<a href="http://www.unil.ch">www.unil.ch</a> Phone: +41 21 692 11 11
Rector	Prof. Nouria HERNANDEZ	

### INTERNATIONAL RELATIONS

<b>International Relations Office</b>	The International Relations Office draws up and implements exchange and cooperation agreements	
Address	Université de Lausanne International Relations Office Quartier UNIL-Dorigny Château de Dorigny CH-1015 Lausanne	<a href="http://www.unil.ch/international">www.unil.ch/international</a> <a href="mailto:International@unil.ch">International@unil.ch</a> Phone: +41 21 692 20 20 Fax : +41 21 692 20 05
Head of the Office	Mr Denis DAFFLON	<a href="mailto:Denis.Dafflon@unil.ch">Denis.Dafflon@unil.ch</a> + 41 692 20 26
Contact person for agreements with the Asia-Pacific region	Mr Marc PILLOUD	<a href="mailto:Marc.Pilloud@unil.ch">Marc.Pilloud@unil.ch</a> +41 21 692 20 23
Contact person for agreements with Africa, America and Europe (except SEMP)	Mr Matthias BUSS	<a href="mailto:Matthias.Buess@unil.ch">Matthias.Buess@unil.ch</a> +41 21 692 20 21
Contact persons for SEMP agreements (ex-ERASMUS)	Ms Sylvie KOHLI Ms Florelle UDRISARD	<a href="mailto:Erasmus@unil.ch">Erasmus@unil.ch</a> +41 21 692 20 24/46

### STUDENT EXCHANGE

<b>Social Affairs and Student Mobility Service (SASME)</b>	The Social Affairs and Student Mobility Service is in charge of all practical issues regarding exchange students	
Address	Social Affairs and Student Mobility Service (SASME) Unicentre Université de Lausanne CH-1015 Lausanne	<a href="http://www.unil.ch/sasme">www.unil.ch/sasme</a> <a href="mailto:studentmobility@unil.ch">studentmobility@unil.ch</a> Phone: +41 21 692 21 13 Fax: +41 21 692 21 15
Head of the Office	Mr Cédric RYCHEN	<a href="mailto:Cedric.Rychen@unil.ch">Cedric.Rychen@unil.ch</a> +41 21 692 21 14
Contact for SEMP exchange students and applications	Ms Maria VELASCO	<a href="mailto:Maria.Velasco@unil.ch">Maria.Velasco@unil.ch</a> +41 21 692 21 16
Contact for exchange students outside SEMP and applications	Mr Olivier GOUMOENS	<a href="mailto:Olivier.Goumoens@unil.ch">Olivier.Goumoens@unil.ch</a> +41 21 692 21 17
Secretariat for all exchange students	Ms Martina SALOMONI KNIGHT	<a href="mailto:Martine.SalomoniKnight@unil.ch">Martine.SalomoniKnight@unil.ch</a> +41 21 692 21 13

## IMPORTANT DATES 2017-2018

### Autumn semester

Welcome day for exchange students	14 September 2017
Period of Courses	19 September 2017 – 22 December 2017
Christmas Holidays	23 December 2017 – 11 January 2018
Exams *	12 January 2018 – 3 February 2018

### Spring semester

Welcome day for exchange students	16 February 2018
Period of Courses	19 February 2018 – 1 June 2018
Easter Holidays	30 March 2018 – 6 April 2018
Exams *	11 June 2018 – 7 July 2018

\* Note that each Faculty arranges its exam sessions within the period mentioned above

### Deadline for applications for SEMP exchange

For the autumn semester	31 May 2017
For the spring semester	15 November 2017
Deadline for Medical Students (autumn and spring semesters)	30 April 2017

### Deadline for applications for other exchange agreements

For the autumn semester	31 March 2017
For the spring semester	15 October 2017

For full academic calendar including public holidays [click here](#).

## TEACHING LANGUAGE

Most courses are taught in French. **Students' French language skills must be at least equivalent to level B2 of the CEFR.** [More information and test of French](#). Students who do not meet this requirement shall enrol in the courses of French as a foreign language (see below). [Online learning platform](#).

At Bachelor level, several courses are taught in English at the Faculty of Business and Economics and at the School of Biology. At Master level, programmes taught in English are offered in Biology, Life Sciences, Geology, Environmental Geosciences, Business, Finance, Economics and English Literature. A PDF list of courses taught in English is available [on this page](#). **Students wishing to attend these courses must have sound academic skills, and English language skills at least equivalent to the level B2 of the CEFR.**

It is recommended for students wishing to attend courses taught in English to have at least a basic knowledge of French for daily life and social integration.

## COURSES IN FRENCH AS A FOREIGN LANGUAGE

### Cours de Vacances (Holiday courses in French)

The *Cours de vacances* offers intensive courses in French language during the summer and winter breaks:

- 3-week courses (A1-C1 level)
- 3-week courses « Preparation to academic studies » (A1-C1 level)
- 6-week courses (A1-C1 level)
- 6-week courses for complete beginners (summer only)
- Possibility to get 5 ECTS credits for 3-week courses and 10 credits for 6-week courses (special conditions apply)

**Students must pay for these courses, unless explicitly included in the exchange agreement.**

Address	Cours de vacances Anthropole Université de Lausanne CH-1015 Lausanne	<a href="http://www.unil.ch/cvac">www.unil.ch/cvac</a> <a href="mailto:coursdevacances@unil.ch">coursdevacances@unil.ch</a> Phone: +41 21 692 30 90 Fax: +41 21 692 30 85
<b>Ecole de français langue étrangère (School of French as a foreign language)</b>	The School of French as a Foreign Language offers courses in French language during the autumn and spring semesters for beginners to advanced students: <ul style="list-style-type: none"> <li>• Full-time classes for intermediate to advanced students;</li> <li>• Supplementary classes (4 to 10 hours a week) for beginners to advanced students.</li> </ul> These courses are free of charge for exchange students.	
Address	EFLE Anthropole Université de Lausanne CH-1015 Lausanne	<a href="http://www.unil.ch/fle">www.unil.ch/fle</a> <a href="mailto:efle@unil.ch">efle@unil.ch</a> Phone: +41 21 692 30 80 Fax: +41 21 692 30 85

## ACADEMIC INFORMATION AND TRANSCRIPTS

Courses not open to exchange students	<ul style="list-style-type: none"> <li>• School of Medicine (except specific SEMP agreements)</li> <li>• School of Criminal Justice</li> <li>• MSc in Accounting, Control and Finance</li> <li>• Some courses may require specific prerequisites and the approval of the Master programme's director</li> <li>• Executive programmes (EMBA, MAS, etc.)</li> </ul>	
Credits and grades	UNIL uses ECTS credits. The grading scale is from 0 (lowest grade) to 6 (highest grade). <a href="#">More information</a>	
Course load	There is no minimum requirement regarding the number of credits a student should take. However, we recommend students to take about 15 to 20 contact hours per week.	
Transcripts	Bilateral/General agreements: the original transcript is sent to the exchange office of the partner institution within 4 weeks after the end of the examination session. Contact person: Mr Olivier GOUMOENS <a href="mailto:Olivier.Goumoens@unil.ch">Olivier.Goumoens@unil.ch</a> Phone: +41 21 692 21 17 Fax: +41 21 692 21 15	
Info for incoming exchange students	<a href="#">Academic Information for exchange students</a>	

## HOUSING

<b>University housing office</b>	UNIL cannot guarantee housing for all exchange students. Priority is given to overseas exchange students. University halls of residence are open to bachelor and master students only. Advanced studies and continuing education students (Master of Advanced Studies) have not access to university halls of residence. Students who did not get a room through our office can ask for a room rent list.	
Address	University housing office, Social Affairs and Student Mobility Service (SASME) Unicentre CH-1015 Lausanne	<a href="#">Website</a> <a href="mailto:Logement@unil.ch">Logement@unil.ch</a> Phone: +41 21 692 21 21 Fax: +41 21 692 21 15

## INSURANCE

Foreign students **must** have a health and accident insurance coverage that complies with Swiss regulations. If a foreign health and accident insurance does not offer the minimum coverage required by Swiss law, the exchange student will have to contract a Swiss health and accident insurance.  
[More information](#)

## VISA PROCEDURE

Students should apply to the Swiss diplomatic representation in their own country in order to complete the necessary administrative procedure. It is very important that these formalities are started within the time limits set, i.e. 2 to 3 months before their arrival in Switzerland. [More information](#)

Students coming from the countries of the European Union do not have to complete these formalities.

**Important:** It is impossible to change a tourist visa into a student permit once the student has arrived in Switzerland.

[More information](#)

## RESIDENCE IN SWITZERLAND

### Permission to reside

Upon arrival in Switzerland, the student must go personally to the Foreign Registration Office (*Bureau des étrangers*) of his/her town of residence. Cost of Residence Permit:

- Students from EU countries: CHF 65 to CHF 120, depending on the municipality of residence.

- Student from non-EU countries: CHF 150 to CHF 280, depending on the municipality of residence.

[More information](#)

### Residence Tax

There is also a residence tax, the cost of which is CHF 30 per month. [More information](#)

## PRACTICAL INFORMATION FOR STUDENTS

<b>Services available to exchange students</b>	General advising and support	Mr Olivier Goumoens <a href="mailto:Olivier.Goumoens@unil.ch">Olivier.Goumoens@unil.ch</a> +41 21 692 21 17
	Academic counselling	<a href="#">List of contact persons in the faculties</a>
	Peer programme	ESN Lausanne Xchange UNIL: <a href="http://unil.esn.ch/">http://unil.esn.ch/</a>
	Life on campus	<a href="#">Web page</a>
	Culture	<a href="http://www.unil.ch/culture">http://www.unil.ch/culture</a>
	Sports	<a href="http://sport.unil.ch">http://sport.unil.ch</a>
<b>Student card and Student ID</b>	Each student will receive a student card (Campus card), an ID (username and password), and an email address. <a href="#">More info about the student card</a> <a href="#">More info about computer services</a>	
<b>University Library</b>	<a href="http://www.bcu-lausanne.ch">www.bcu-lausanne.ch</a> The activated Campus card is required to borrow a book.	
<b>Recommended arrival dates</b> (Note : arrival date depends from the dates in the Housing Contract students receive about one month before the beginning of the semester)	Autumn semester:	First week or beginning of the second week of September
	Spring semester:	Second week of February
<b>Airport pick-up service</b>	The ESN student association can organize pick-up service at Geneva airport or at Lausanne train station. Contact: <a href="mailto:esn@asso-unil.ch">esn@asso-unil.ch</a>	

## USEFUL WEBSITES

International relations	<a href="http://www.unil.ch/international">www.unil.ch/international</a>
Programmes and courses	<a href="http://www.unil.ch/enseignement">www.unil.ch/enseignement</a>
Students' handbook	<a href="http://www.unil.ch/bienvenue/handbook">www.unil.ch/bienvenue/handbook</a>
Practical info for incoming students	<a href="http://www.unil.ch/bienvenue">www.unil.ch/bienvenue</a>
UNIL	<a href="http://www.unil.ch">www.unil.ch</a>

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