

## ROSKILDE UNIVERSITY – FACT SHEET 2018/2019

### Institutional details

<b>Name of the institution</b>	Roskilde University/Roskilde Universitet Universitetsvej 1 4000 Roskilde Denmark
Erasmus Code	DK ROSKILDE01
PIC Code	999901803
Institution website	<a href="https://ruc.dk/">https://ruc.dk/</a>

### Main contacts

<b>Contact person</b>	Elena Paños Gundersen
<b>Responsibility</b>	Institutional Erasmus Coordinator / Agreement administration
<b>Contact details</b>	International Education & Mobility Universitetsvej 1, Building 01 4000 Roskilde, Denmark T: +45 4674 3579 Email: <a href="mailto:epg@ruc.dk">epg@ruc.dk</a>

<b>Contact person</b>	Rana Chaachouh Heidi Thomsen
<b>Responsibility</b>	Incoming Mobility Officers
<b>Contact details</b>	International Education & Mobility Universitetsvej 1, Building 01 4000 Roskilde, Denmark T: +45 4674 2244 Email: <a href="mailto:incoming-exchange@ruc.dk">incoming-exchange@ruc.dk</a>

<b>Contact person</b>	Heidi Thomsen (primary housing coordinator)
<b>Responsibility</b>	Accommodation administration
<b>Contact details</b>	International Education & Mobility Universitetsvej 1, Building 01 4000 Roskilde, Denmark T: +45 4674 2335 Email: <a href="mailto:incoming-exchange@ruc.dk">incoming-exchange@ruc.dk</a>

<b>Contact person</b>	Anne Keinke
<b>Responsibility</b>	Outgoing Mobility Officer
<b>Contact details</b>	International Education & Mobility Universitetsvej 1, Building 01 4000 Roskilde, Denmark T: +45 4674 2037 Email: <a href="mailto:erasmus-exchange@ruc.dk">erasmus-exchange@ruc.dk</a>

## Academic calendar

<b>Academic calendar</b>	<p>The Academic Year at RUC is divided into two semesters:</p> <ul style="list-style-type: none"> <li>• <b>The Autumn semester:</b> running from 1 September to 31 January</li> <li>• <b>The Spring semester:</b> running from 1 February to 30 June</li> </ul>
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## Application procedure and deadlines

<b>Application procedure</b>	<p><a href="https://ruc.dk/en/admission-exchange">https://ruc.dk/en/admission-exchange</a></p> <p>Please note that only full applications will be considered (the official language test can forwarded after the deadline, however)</p>
<b>Deadline; Autumn term</b>	<p>Application: May 1<sup>st</sup></p> <p>Nomination: 2 weeks prior</p>
<b>Deadline; Spring term</b>	<p>Application: October 1<sup>st</sup></p> <p>Nomination: 2 weeks prior</p>

## Course information

<b>Online course catalogue</b>	<p>Course packages: <a href="https://ruc.dk/en/intro-exchange-and-guest-students">https://ruc.dk/en/intro-exchange-and-guest-students</a></p> <p>The full course catalogue can be found at <a href="http://study.ruc.dk">study.ruc.dk</a></p>
<b>Project work</b>	<p>RUC adheres to project-based learning principles and each semester 15 ECTS is devoted to project work (both at BA and MA level). More information on group and project work can be found here:</p> <p><a href="http://www.ruc.dk/en/education/bachelor-programmes/delte-bachelor/info-for-international-students/the-ruc-academic-experience/group-work/">http://www.ruc.dk/en/education/bachelor-programmes/delte-bachelor/info-for-international-students/the-ruc-academic-experience/group-work/</a></p>
<b>Group formation process</b>	<p>It is very important that the student arrive at Roskilde University in time to participate in all study activities from semester start (1 September/1 February). Normally there will be group formation days within the first week, where students find the subject of the project and team up in project groups.</p> <p>Group formation days are usually a 2-3 days long process, where you spend the days talking about subjects for the project, facilitated by academic staff. By the end of the 2-3 days, students will have narrowed the subjects for the project into a very specific title that the project will be focused on and the team up in groups. At this time groups will register together for the exam as a project group.</p> <p>The process gives students possibilities to influence the subject and feel out fellow students, as they have to work closely together for the whole semester on the project. Is not possible to do a project alone.</p>
<b>Restrictions</b>	<p>Exchange students should mainly choose their courses within the agreed field of study. Whether or not they are allowed to take courses within other fields depends on their academic background and course availability.</p>

## Exam information

<b>Exam information</b>	<p>Examinations normally take place in January and June following the end of course programmes and project work.</p>
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## Foundation course for international students

We strongly recommend incoming students to participate in our Foundation Course. More information:

<https://ruc.dk/en/foundation-course>

## Grading system

7 point grading scale (see below) **and** pass/fail

Danish Mark	Explanation of the Mark	Equivalent ECTS Mark
12	Is given for an excellent performance, displaying a high level of command of all aspects of the relevant material with no or only a few minor weaknesses	A
10	Is given for a very good performance, displaying a high level of command of most aspects of the relevant material with only minor weaknesses	B
7	Is given for a good performance, displaying good command of the relevant material and some weaknesses	C
4	Is given for a fair performance, displaying some command of the relevant material but also some major weaknesses	D
02	Is given for a performance meeting only the minimum requirements for acceptance <b>(Lowest passing grade)</b>	E
00	Is given for a performance which does not meet the minimum requirements for acceptance <b>(Failure)</b>	Fx
-3	Is given for a performance which is unacceptable in all respects <b>(Failure)</b>	F

Website for information:

<http://ufm.dk/en/education-and-institutions/the-danish-education-system/grading-system>

## Language requirements

Type of mobility	Language of instruction 1	Language of instruction 2	Recommended language of instruction level according to CEFR
Student Mobility for Studies	English	Danish	<p><b>English</b> documented by:</p> <ul style="list-style-type: none"> <li>- IELTS: 6.5</li> <li>- TOEFL 550/225/80</li> <li>- Cambridge Certificate of Proficiency in English (CPE): passed</li> <li>- Certificate of Advanced English (CAE): 160</li> </ul> <p><b>Danish:</b></p> <p>Near native documented by: A course in Danish at A-level</p>
Staff Mobility for Teaching	English		B2 (recommended)

## Disabled students

Students with a physical or psychological disability, chronic illness or dyslexia can contact [incoming-exchange@ruc.dk](mailto:incoming-exchange@ruc.dk) for personalised advice before or in the early stages of their application.

## Accommodation

Roskilde University administers a limited number of dorm rooms on campus for exchange students:

<b>Contact details</b>	Heidi Thomsen <a href="mailto:incoming-exchange@ruc.dk">incoming-exchange@ruc.dk</a> +45 4674 2335
<b>Website</b>	See our 'Getting Started' guide for international students which can be downloaded here: <a href="https://ruc.dk/en/study-start-exchange">https://ruc.dk/en/study-start-exchange</a>

## Cost of living

In terms of living expenses, it is difficult to predict how much money you will need. To give you an idea of average monthly expenses, here is a rough budget:

<b>Housing</b>	DKK 3000-4100 (€ 400-550)
<b>Food</b>	DKK 1500-2000 (€ 200-270)
<b>Transportation</b>	DKK 300-1100 (€ 40-150) – depending on whether you live on campus or in the city
<b>Books</b>	DKK 450-600 (€ 60-80)

In total you should expect to use approximately DKK 8,000 per month, but it depends on your personal standards and requirements.

## Insurance

<b>Contact details</b>	Incoming mobility team <a href="mailto:Incoming-exchange@ruc.dk">Incoming-exchange@ruc.dk</a> +45 4674 2244
<b>Website</b>	See our 'Getting Started' guide for international students which can be downloaded here: <a href="https://ruc.dk/en/study-start-exchange">https://ruc.dk/en/study-start-exchange</a>

## Visa

<b>Contact details</b>	Incoming mobility team <a href="mailto:Incoming-exchange@ruc.dk">Incoming-exchange@ruc.dk</a> +45 4674 2244
<b>Website</b>	See our 'Getting Started' guide for international students which can be downloaded here: <a href="https://ruc.dk/en/study-start-exchange">https://ruc.dk/en/study-start-exchange</a>

## Additional information for international students & partners

<b>Getting Started guide</b>	<a href="https://ruc.dk/en/study-start-exchange">https://ruc.dk/en/study-start-exchange</a>
<b>About the University and Campus</b>	<a href="https://youtu.be/IFGKuoWXJYQ">https://youtu.be/IFGKuoWXJYQ</a> <a href="https://youtu.be/pfe_WUgWQgE">https://youtu.be/pfe_WUgWQgE</a> <a href="https://youtu.be/aW4pQjDUnGo">https://youtu.be/aW4pQjDUnGo</a>
<b>Sending of Hard Copies</b>	Roskilde University does not mail hard copies of learning agreements, letters of acceptance, etc. by post. We handle everything <u>digitally</u> .