

Department of Romance Studies and Classics

Fact Sheet

Academic Year 2019/2020

THE UNIVERSITY – A PRESENTATION	
ERASMUS code	S STOCKHO01
ECHE number	29366-EPP-1-201-1-SE-EPPKA3-ECHE
Faculties	<ul style="list-style-type: none">• Faculty of Humanities• Faculty of Law• Faculty of Natural Sciences• Faculty of Social Sciences
Number of students	± 26 000
Website	www.su.se/en
Facilities	<ul style="list-style-type: none">• Library• Sport Hall• Computer rooms• Staff and student restaurants• Academic writing support - English



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DEPARTMENT OF ROMANCE STUDIES AND CLASSICS (Faculty of Humanities)	
Departmental coordinators <ul style="list-style-type: none">• Agreements• Contact persons for incoming and outgoing exchange students within agreements at the Department of Romance Studies and Classics	<ul style="list-style-type: none">• Eva ANDERSSON - agreements France and Belgium E-mail: studievagledare.franska@su.se• Anne-Cathrine LAURELL – agreements Italy and Latin American Studies E-mail: studievagledare.italienska@su.se studievagledare.latinamerikastudier@su.se• Gunnel NÄSMAN – agreements Spain and Portugal E-mail: studievagledare.spanska@su.se studievagledare.portugisiska@su.se
Postal address:	Stockholm University Department of Romance Studies and Classics 106 91 Stockholm
Visiting address:	Södra huset, house B, 5 th floor
Website:	www.su.se/romklass



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ADMISSION PROCEDURE FOR EXCHANGE STUDENTS	
	<ol style="list-style-type: none">1. The home university nominates the student.2. The Departmental coordinator confirms participation3. The Departmental Coordinator sends the Application form4. The student submits the Application Form to the Department of Romance studies and Classics as soon as possible - no later than<ul style="list-style-type: none">- May 1st for Autumn semester- October 1st for Spring semester
Documents to submit with Application form	<ul style="list-style-type: none">• Learning Agreement• Transcript of record• Copy of ID or passport• Copy of European Health insurance card• 1 photo pasted on the Application Form
Support for Students with a Disability	<p>Arrangements for the exchange have to be agreed on in connection with the nomination.</p> <p>The sending institution is responsible for covering all extra costs in connection with the exchange.</p>

HOUSING	
General	https://www.su.se/english/education/student-services/housing/housing-for-



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information	exchange-students/apply-for-housing/apply-for-accommodation-1.136
Application procedure	<ul style="list-style-type: none"> • The Departmental coordinator sends the student's contact information (e-mail) to the Housing Office. • The Housing Office will then contact all students via e-mail in mid-May (arrival autumn) /mid-October (arrival spring) to inform about how to apply for housing. <p>NB As the housing situation in Stockholm is rather difficult, please note that we cannot guarantee housing for all students.</p> <p>However, students not receiving housing at first will be placed on a waiting list and will get information how to search for alternatives.</p>

ACADEMIC CALENDAR	2019/2020
AUTUMN TERM	September 2nd - January 19th
Wednesday August 28th	Orientation Day – a lot of useful information will be given. Exchange students are strongly recommended to be present this day.
Dates to be confirmed (End August)	<p>Welcome activities for international students, including Arrival service on August 24-25.</p> <p>Optional, we recommend our exchange students to participate.</p> <p>Programme will be available on SU website.</p>
SPRING TERM	January 20th – June 7th
Tuesday January 21st	Orientation Day – a lot of useful information will be given. Exchange students are strongly



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	recommended to be present this day.
Dates to be confirmed	<p>Welcome activities for international students, including Arrival service.</p> <p>Optional, we recommend our exchange students to participate.</p> <p>Programme will be available on SU website autumn 2019.</p>

LEVEL OF LANGUAGE REQUIRED	
English	Courses with English as language of instruction is a level of B2 a minimum
French/Italian /Portuguese/Spanish	Courses with French/Italian/Portuguese/Spanish as language of instruction a level of B2 is a minimum
Swedish as a foreign language course	Swedish language courses on different levels are offered for free by the Department of Swedish Language and Multilingualism to all incoming exchange students www.su.se/svefler/english/education/courses-and-programmes/swedish-for-international-students Information about language courses are given at the Orientation Day.

ACADEMIC INFORMATION	
Course	su.se/coursecatalogue (entire Stockholm University)



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catalogue	
Courses with English or French, Italian, Portuguese or Spanish as language of instruction at the Department of Romance studies and Classics - autumn 2019	<p>https://sisu.it.su.se/en/educations#?f%5Bdept%5D=165&f%5Bsemester%5D=20194&q=</p> <p>(copy and paste the link in a new window)</p> <p>Please contact the Departmental coordinator for more information.</p>
Course credits	<p>Courses normally contain 7.5, 15 or 30 credits.</p> <p>Students can choose 1 course 30 credits, or two courses 15 credits courses, or four 7.5 credit courses - or any other combination.</p> <p>Courses can be offered daytime or late afternoon/evening.</p> <p>Courses 7,5 – 15 credits are sometimes offered at slower pace 25-50%.</p> <p>One week of full-time studies equals 1.5 credits. The workload is estimated to 40 hours per week, including lectures, readings, assignments, seminars, independent studies.</p>
Choice of courses	<p>The semester is divided into 2 periods, each period consists of 10 weeks of studies.</p> <p>All courses at SU have got a course plan, (unfortunately not all are in English), that states content, examinations etc.</p> <p>The student should be aware of not choosing all courses the same period. This may cause problems, both with workload and schedules.</p> <p>For questions regarding choice of courses please contact your departmental coordinator at the Department of Romance Studies and Classics.</p>
Application	<p>Courses starting autumn term 2019 – application spring 2019</p>



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periods	Courses starting spring term 2020 – application autumn 2019 <ul style="list-style-type: none">• Students staying a whole academic year can make a preliminary choice for the second term. The departmental coordinator will contact the student in October for the choice of courses for spring.
Required number of courses	As many as the home university requires. Full time studies: 30 credits/semester (ECTS)
Examinations	Examinations are arranged throughout the year with no fixed examination periods.
Grading system	A-F
Transcript of records	Transcripts of records are sent to the home university approximately one month after the end of the term.

USEFUL INFORMATION	
Handbook – studies at Stockholm University	http://www.su.se/english/study/student-services/handbook-for-international-and-exchange-students-1.1627
Cost of living	www.studyinsweden.se/Living-in-Sweden/Cost-of-living/
Getting around at the university	www.su.se/english/about/campus/maps
Medical insurance	https://www.kammarkollegiet.se/eng/start/all-services/insurance-for-foreign-visitors/student-insurance/terms-and-conditions/terms-and-conditions-student-in-2018-01-01
Public transports in	www.sl.se/en



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Student services	www.su.se/english/study/student-services
Exchange students	www.su.se/english/study/exchange-students
Disabilities	www.su.se/english/study/disability
Student Health Service	https://www.su.se/english/education/student-health
Student Union	http://www.sus.su.se/en/home
Ambassador and Buddy program (Student Union)	http://www.sus.su.se/en/programs/

