

# University of Bonn

## Key Data 2020/2021

### Institutional Details and Contact Information

#### Name of University

Rheinische Friedrich-Wilhelms-Universität Bonn  
*University of Bonn*

#### Erasmus Code

D BONN01

#### Website

[www.uni-bonn.de](http://www.uni-bonn.de)

#### Head of Institution

Professor Dr. Dr. hc. Michael Hoch, Rector

#### Office in charge of the exchange

[International Office](#)

#### Postal address

Poppelsdorfer Allee 53, 53115 Bonn (Germany)

#### Erasmus Institutional Coordinator

Susanne Maraizu, [maraizu@uni-bonn.de](mailto:maraizu@uni-bonn.de)  
Phone: +49 228 73-5949 , Fax: +49 228 73-6793

#### Responsibilities:

- overall coordination and management of the Erasmus+ institutional contract
- screening and placing of requests with faculties and professors, facilitating contacts and matchmaking
- fundamental aspects of inter-institutional agreements
- general information about the University and study programs

**[i](#) Please note: The International Office is not in charge of Inter-Institutional Agreements, only the [Erasmus departmental coordinators](#).**

#### Erasmus Departmental Coordinators

- Selection of outgoing students; approval of nominations for incoming students
- Academic advice for outgoing and incoming students (courses, learning agreements, transcripts)
- Main contact for teaching staff mobility (STA)

Various members of staff are involved in the handling of the Erasmus program at the University of Bonn, resulting in individual areas of responsibility.

#### List of Erasmus departmental contacts:

[www.erasmus-fachkoordinatoren.uni-bonn.de](http://www.erasmus-fachkoordinatoren.uni-bonn.de)

## Erasmus Incoming Student Advisor at the International Office

<b>Name</b>	<b>Carina Rong</b>
<b>Office</b>	International Office, Section 6.3 – International Students and Study Programs
<b>Address</b>	Poppelsdorfer Allee 53 53115 Bonn (Germany)
<b>Phone</b>	+ 49 228 73-68777
<b>E-mail</b>	<a href="mailto:erasmus-incoming@uni-bonn.de">erasmus-incoming@uni-bonn.de</a>
<b>Responsibilities</b>	Information on administrative steps and application, German language courses, housing and Orientation Week. <b><a href="#">i</a> Please note: For all questions concerning study programs and learning agreements, students are to contact the relevant <a href="#">Erasmus departmental coordinator</a>.</b>

## Erasmus Staff Mobility Advisor at the International Office

<b>Name</b>	<b>Bärbel Konermann-Krüger</b>
<b>Office</b>	International Office, Section 6.2 – International Outbound Mobility
<b>Address</b>	Poppelsdorfer Allee 53 53115 Bonn (Germany)
<b>Phone</b>	+ 49 228 73-7438
<b>Fax</b>	+ 49 228 73-6793
<b>E-mail</b>	<a href="mailto:programme-assist@uni-bonn.de">programme-assist@uni-bonn.de</a>
<b>Responsibilities</b>	<ul style="list-style-type: none"><li>▪ Central administration of teaching/administrative staff mobility (STA, STT)</li><li>▪ Central administration/registration of inter-institutional agreements</li></ul>

## Academic Calendar

<b>1<sup>st</sup> semester = winter semester 2020/2021</b>	<b>October 12, 2020–February 5, 2021</b> (lecture period) Examinations may take place during the first weeks following the lecture period. For details, please ask the Erasmus departmental coordinator.  <b><u>Orientation Week:</u> October 1 – October 9</b> ( <i>we highly recommend students to take part to facilitate orientation</i> ).
<b>2<sup>nd</sup> semester = summer semester 2021</b>	<b>April 12, 2021–July 23, 2021</b> (lecture period) Examinations may take place during the first weeks following the lecture period. For details, please ask the Erasmus departmental coordinator.  <b><u>Orientation Week:</u> first week of April</b>

## Nomination and Application Procedure

### Deadlines

**May 15** for 1<sup>st</sup> semester (winter semester) or the full academic year  
**November 1** for 2<sup>nd</sup> semester (summer semester)

Student nomination and application are carried out together in Mobility Online at the same time.

**i** Please have your students follow the following 3 registration steps which include your nomination. Please do not send nomination lists to Erasmus departmental coordinators by email.

1. Students follow the instructions at [www.erasmus-en.uni-bonn.de](http://www.erasmus-en.uni-bonn.de) → **How to apply**, fill in the online form and create a Mobility Online account.
2. After completing their registration, students can print a nomination form which needs to be signed **by the Erasmus coordinator at their university**.
3. **i** Students upload their signed nomination form to their Mobility Online account by the application deadline (**Please do not send nomination forms by e-mail**)
4. **The nomination and application procedure is completed.**

The online form is available at: [www.erasmus-en.uni-bonn.de](http://www.erasmus-en.uni-bonn.de) → **How to apply**

**i** **Incomplete and late nominations will not be processed!**

The relevant department will send notifications within about 4 weeks after the above mentioned application deadline. Where additional requirements or documents apply, the department will inform the partner institution.

The International Office will send information to students about accommodation, orientation, language courses etc. mid June/mid December.

## Language Requirements

### Language requirements

German

German is the main language of instruction at the University of Bonn, particularly in most undergraduate programs. Therefore, a **minimum level of B1** is required. **Details about German language requirements are to be found in the annex of the inter-institutional agreements or at [www.uni-bonn.de/studying/international-students/erasmus/learning-german/language-requirements](http://www.uni-bonn.de/studying/international-students/erasmus/learning-german/language-requirements)**

English

Classes taught in English are mainly part of natural sciences, economics and social sciences and graduate programs. Usually, a minimum level of **English B2 is required**. For more information on courses taught in English, please contact the [Erasmus departmental coordinator](#).

## German language courses

### Language courses during the semester

4 hours per week, level **A1–B2**, equal 3 ECTS-credits that **can** be included in the Transcript of Records upon agreement with the Erasmus departmental coordinator. Students should discuss with their Erasmus departmental coordinator beforehand whether they accept the German course ECTS-credits for the Learning Agreement.  
Fee: approx. €90 (= reduced fee for Erasmus students)

**The International Office will inform students about the application procedure in its “information kit” sent in June/December.**

[www.erasmus-en.uni-bonn.de](http://www.erasmus-en.uni-bonn.de) → Learning German

## German Department

The German Department (Germanistisches Seminar) does **not** offer any German language courses but teaches German philology and literature. Students who do not study “Germanistik” (**German Studies and Comparative Literature**) as their main subject are usually not admitted to study “Germanistik” at our university **unless** this has been agreed upon with the responsible Erasmus departmental coordinators.

## General Course Information

### Courses

Online course catalogue “BASIS” at: <https://basis.uni-bonn.de>

**Please note:** Students cannot register for courses through “BASIS” before their arrival. Students will usually be registered by their Erasmus departmental coordinators.

**Undergraduate:** limited number of courses in English, e.g. in the natural sciences; mainly German

**Graduate:** German and English

### Courses in English

For details, please refine the search in the online course catalogue by language of instruction. For information on searching for courses: [www.erasmus-en.uni-bonn.de](http://www.erasmus-en.uni-bonn.de)  
→ Studying in Bonn

For all questions concerning courses and study programs, students may contact the corresponding [Erasmus departmental coordinator](#).

### Further information at:

[www.erasmus-en.uni-bonn.de](http://www.erasmus-en.uni-bonn.de) → Studying in Bonn

### Grading system

The grading usually comprises five levels (with numerical equivalents; intermediate grades may be given, e.g. “1–“):

"Sehr gut" (1)	Excellent
"Gut" (2)	Good
"Befriedigend" (3)	Satisfactory
"Ausreichend" (4)	Sufficient
"Nicht ausreichend" (5)	Non-Sufficient/Fail.

The minimum grade for passing is "Ausreichend" (4).

## Accommodation

As in many university towns, the housing situation in Bonn is quite challenging. **We strongly advise students to apply for a room in a student dormitory very early and to start searching for private accommodation at the same time.**

The International Office of the University of Bonn does not arrange accommodation, but supports students with information and advice.

**i** Therefore, students should read carefully all the information about accommodation at: [www.erasmus-en.uni-bonn.de](http://www.erasmus-en.uni-bonn.de) → Housing in Bonn

### Student dormitories at the “Studierendenwerk”

To get a room in a student dormitory, students should apply **very early online** at <https://tl1host.eu/SWBN/#home>

**Students should read our instructions how to apply beforehand:** [www.erasmus-en.uni-bonn.de](http://www.erasmus-en.uni-bonn.de) → Housing in Bonn

**More Information:**

<http://www.studierendenwerk-bonn.de/en/accommodation/>

E-mail: [wohnen@studierendenwerk-bonn.de](mailto:wohnen@studierendenwerk-bonn.de)

**Monthly rent:** between €200–€600 (*depending on dormitory and room/apartment*)

**i** **Please note:** The “Studierendenwerk” is **not** part of the University of Bonn and the International Office cannot influence any decisions.

### Private accommodation

As a room in a dormitory of the “Studierendenwerk” **cannot be guaranteed**, students should search for private accommodation in parallel.

**More information:**

[www.erasmus-en.uni-bonn.de](http://www.erasmus-en.uni-bonn.de) → Housing in Bonn

## Formalities

### Passport/ID

All students need a passport or identity card **valid for the whole period of their stay.**

### EU citizens

**EU citizens** do not need a visa or mobility permission to study in Bonn.

### Visa for mobility within the EU for third-country nationals – new regulations

The rules on mobility within the EU applying **to third-country nationals (Non-EU/EFTA)** for the purpose of studying have been eased. Such visa applications are mostly no longer required. If students have already been issued a residence title under the Directive on Conditions of Entry and Residence (for REsearchers and STudents – REST-Directive 2016/801/EU) in another EU Member State, these students may come to Germany and study here without applying for a German residence title.

For that purpose, the International Office of the University of Bonn needs to notify the German Federal Office for Migration and Refugees and submit soft copies of the **following documents:**

- The residence permit issued by the first EU Member State (valid throughout the entire duration of the stay)
- A valid passport/replacement passport
- Proof of subsistence (at least €850 per month)
- Proof of health insurance

All documents should be in German or English. Documents in other languages are **not** accepted.

**Students must provide all listed documents to the International Office ([erasmus-incoming@uni-bonn.de](mailto:erasmus-incoming@uni-bonn.de)) well in advance (at least 2 months).**

#### UK citizens

During the transition period after Brexit, EU freedom of movement regulations will continue to apply, so that UK citizens will still be able to study in Bonn without a visa until December 31, 2020. Regulations for the time after the transition are to be determined.

#### Insurances

##### Health insurance

All students need sufficient health insurance: **a)** either the **European Health Insurance Card** or **b)** other **private health insurance valid for Germany** during the whole study abroad period covering all necessary costs.

##### Liability insurance

We also recommend that students take out a third-party liability insurance to cover any accidental damages caused to other individuals or property during their stay.

**The Erasmus+ program and the University of Bonn do not provide any of these insurances.**

The [social contribution fee](#) of approx. €300, which students have to pay when enrolling, includes insurance for accidents that might occur en route from the university to the place of residence or on university grounds.

## Finances

#### Cost of living

On average: min. €850 per month (depending on price for accommodation)

#### Average cost of accommodation

**Dormitory:** €200–€600 (*depending on dormitory and room/apartment*)  
**Private accommodation:** €350–€650 per month.

#### Semester ticket

After arrival and when enrolling at the University of Bonn, all students need to pay a fee of about €300 per semester. It includes a semester ticket for all public transportation in and around Bonn.

Note: This is NOT a tuition fee.

## Orientation and Activities

### Orientation

An orientation program takes place one week before or at the beginning of each semester (beginning October/April). **Attendance is highly recommended as individual support for late arrivals is very restricted.**

### Erasmus Student Network

The [Erasmus Student Network](#) at the University of Bonn organizes a lot of events during the semester and helps Erasmus students to settle in Bonn. Students can join their **Facebook group “Erasmus Bonn by ESN Bonn”**.

## Further Information

### Information kit

Students will receive an information kit from the International Office via e-mail **about 4-6 weeks after the above mentioned application deadlines.**

**i Students who have not received any information by end of June or end of December should contact their responsible Erasmus departmental coordinators to check the status of their nomination.**

### Erasmus website

Students can find all important information about their Erasmus study period (e.g. on housing, language courses, formalities) on the Erasmus website: [www.erasmus-en.uni-bonn.de](http://www.erasmus-en.uni-bonn.de).

**i Students should carefully read the information on our website and in e-mails by the International Office and the Erasmus departmental coordinator following their nomination.**



Facebook

We invite students to like our Facebook page to stay updated: [www.facebook.com/ErasmusIncomingsUniBonn](https://www.facebook.com/ErasmusIncomingsUniBonn).

## Students with disabilities

### Further information

[www.studierenmithandicap.uni-bonn.de](http://www.studierenmithandicap.uni-bonn.de)

### First contact

- [Erasmus departmental coordinator](#)
- Carina Rong, [erasmus-incoming@uni-bonn.de](mailto:erasmus-incoming@uni-bonn.de)

## Transcripts of records for outgoing Erasmus students from the University of Bonn to your university

Transcripts of records of our students spending 1–2 semesters with you can be sent to

or

- the student directly
- the [Erasmus departmental coordinator](#)